

Navy Fleet Gift Shop

Operations Supervisor Position Available

This is a 30 hours a week, salary paid position that involves supervision of overall day-to-day functions and sales in both gift shops, as well as daily volunteer operations to include volunteer recruiting, staffing, training and retention. The position is also responsible for the marketing aspects of the Navy Fleet Gift Shop. The Operations Supervisor needs to possess organizational ability, communication skills, initiative, and excellent interpersonal skills.

Applicants must be a self-starter with proficiency in computers and Microsoft Excel.

Experience with retail, marketing, customer service and volunteers are preferred.

Applicants must have SOFA status and at least 14 months remaining on island. Position does require some evening and weekend work. Qualified applicants will be interviewed.

Interested individuals should fax, mail, or email a cover letter and resume to:

Navy Fleet Gift Shop

PSC 482 Box 2862

FPO AP 96362-2862

Fax: 645-8891

Email: navynfgs@oasis.mediatti.net